



**Return this application to:**  
 St. Paul's Little Lambs  
 311 14th Ave S.  
 Wisconsin Rapids, WI 54494  
 Tel: (715) 421-3634  
 Fax: (715) 421-3643  
 Email: [littlelambs@stpaulswr.org](mailto:littlelambs@stpaulswr.org)

**APPLICATION FOR EARLY CHILDHOOD STAFF**

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Positions Applying for: \_\_\_\_\_

How did you hear about St. Paul's Little Lambs? \_\_\_\_\_

I am at least (check highest applicable) \_\_\_\_\_ 16 (by summer of application) \_\_\_\_\_ 18 years old or older

**EDUCATIONAL BACKGROUND**

Name of High School: \_\_\_\_\_ State \_\_\_\_\_ Graduate? Yes: \_\_\_\_\_ No: \_\_\_\_\_

Name	State	Dates	major/degree	graduation date
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College: \_\_\_\_\_

College: \_\_\_\_\_

Graduate School: \_\_\_\_\_

Honors/Awards: \_\_\_\_\_

**EARLY CHILDHOOD EDUCATION**

Name	Date issued	Expiration date
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Certificate: \_\_\_\_\_

Certificate: \_\_\_\_\_

Credential: \_\_\_\_\_

**EARLY CHILDHOOD EDUCATION TRAINING & UNITS**

Course Name	Institution/College	Date	Number of units
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(transcripts showing ECE units required upon hiring)

TOTAL: \_\_\_\_\_

**EMPLOYEE EXPERIENCE**

Please list work experiences with most recent. Be sure to include paid and volunteer work with youth.

1. Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates: \_\_\_\_\_ Position/Responsibilities: \_\_\_\_\_

2. Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates: \_\_\_\_\_ Position/Responsibilities: \_\_\_\_\_

3. Employer: \_\_\_\_\_ Phone: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Dates: \_\_\_\_\_ Position/Responsibilities: \_\_\_\_\_

**REFERENCES**

Please list people (not friends or relatives) who have knowledge of your background/experience with children.

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Relationship: \_\_\_\_\_

**Name of church of which you are an active member:** \_\_\_\_\_

*Please attach a resume and any additional information you would like to say about yourself in application for this position.*

Have you ever been convicted of a felony? \_\_\_\_\_ If yes, state the nature of the crime(s), when and where convicted and the disposition of the case:

\_\_\_\_\_

(Note: no applicant will be denied employment on the grounds of a conviction of a criminal offense. The nature of the offense, the date, and the surrounding circumstances and relevance of the offense to the position(s) applied for may, however, be considered)

By my signature below, I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and the answers given by me are true and correct to the best of my knowledge. I hereby give St. Paul’s Little Lambs permission to thoroughly investigate my references and authorize my former employers to disclose to Little Lambs any information related to my work record.

Applicant’s Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- **St. Paul’s Little Lambs conducts a background check of all hired employees.**
- **Anyone hired to work in ECE must submit a record of a clear TB test and have a clear record with the Department of Justice and must meet all other requirements of our agency.**

<p><b>For Office Use Only:</b> Ref. Check: _____ Background Check: _____ CPR/1st Aide: _____ Cert: Required / Optional _____</p> <p>Interview: _____ Comments: _____</p> <p>Hire: Position _____ Rate: _____ Dates: _____ Hours: _____</p> <p>Additional Training: Yes / No</p>
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